



IR Griffith Primary School

Code of Conduct for Learners

2016

Preamble

IR Griffith Primary School is committed to providing its learners with a holistic education, balancing the academic, physical, emotional and social development of each learner in its care. It strives to equip the learners with values and skills to live in a just, tolerant, multicultural, democratic society which respects the religions of all people.

The school aims to maintain a disciplined and purposeful environment, thus facilitating the learning and teaching in the classroom, on the sports field, in its cultural activities and in all that is part of the life of the school. It is dedicated to the maintenance and the improvement of the quality of the learning process.

Aim

The Code of Conduct is a set of moral values, norms and principles which the school community will uphold. It aims to promote self-discipline, exemplary conduct and positive discipline, to rectify wrongdoing and to deter further unacceptable behaviour. By attempting to clarify the roles and responsibilities of the various stakeholders, it wishes to maintain a healthy learning environment. It provides for legitimate disciplinary measures and appropriate mechanisms for airing grievances.

Legislative Framework

- Constitution of the Republic of South Africa (1996)
- National Education Policy Act (1996)
- South African Schools Act
- Abolition of Corporal Punishment Act 33 of 1997
- Children's Act and Regulations Act 38 of 2005
- Article 19, Section 1 of the convention on the Rights of the Child, Section 1
- Article 16 of The African Charter on the Rights and Welfare of the Child
- Article 11.5 of the African Charter
- General Notice 6903 of 2000 & 2591 of 2001
- Personnel Administration Measures

The Learners

Learners have a right to:

- Be educated in an environment that is conducive to quality education, safe and fair.
- Quality education by qualified teachers so that effective teaching and learning can occur.
- A safe environment where there is no prospect of violence.
- Have contact between the parents and the teaching staff so that their education experience can be enhanced.

The learners have the responsibility to:

- Behave in a courteous and considerate manner towards each other, the council leaders, all members of staff and visitors to the School.
- Abide by the School rules with regard to appearance and behaviour when representing the School both during School hours and after School hours, at School and away from School. Learners may not say or do anything that will discredit themselves or the School.
- To behave in a manner that will not disrupt the learning activity of other learners, or will cause another learner physical or emotional harm.

The Principal

The principal has the responsibility to:

- Contact parents/guardians when a learner's behaviour becomes a cause of concern and will endeavour, in a spirit of constructive partnership, to resolve the problem.

The Teachers

The teachers have the responsibility to:

- Apply the Code of Conduct consistently and fairly.
- Monitor the learner's educational progress and keep the parents informed.
- Ensure that quality learning and teaching occurs daily.
- Liaise with parents continuously.

The Parents

The parents have the responsibility to:

- Assist with the discipline of the learner.
- Monitor the learner's educational progress.
- Ensure that the learner completes the homework.
- Ensure that the learner attends school regularly.
- Liaise with school staff.

School Rules

School and Class Attendance

Parents/guardians, learners, teachers and School Governing Body (SGB) members are jointly responsible for ensuring that all learners attend School.

1. If a learner does not attend School regularly, the register teacher will report the absence of the learner to the parent and the Principal in writing. The register teacher keeps an accurate register of learner attendance and keeps copies of all communication to parents when absence from the classroom is reported.
2. All learners are to arrive at School before 07:35 – the official starting time. Learners who arrive after 07:35 will be marked as late. Learners who arrive after 07:50 will be marked as absent. Registers are completed at the beginning of each School day.
3. Absence from a class, without the permission of the teacher is prohibited.
4. Any absence from School must be covered by an absentee note from a parent/guardian.
5. Should a learner be absent from School for a period of three (3) days or longer, this leave of absence must be supported by a letter from a medical doctor.
6. Any absence from a formal examination, test or task must be supported by a letter from a medical doctor.
7. No learner may leave the School during School hours without a letter from a parent/guardian requesting the release of their child and the permission of the Principal/Deputy Principal/Grade Head.
8. Truancy from School is prohibited.
9. All learners will attend assembly for the full duration thereof.

School Uniform and General Appearance

Learners are expected to wear the official School uniform and appear neat and tidy at all times.

1. No additions to the uniform will be allowed.
2. No jewellery, accessories, coloured contact lenses or visible tattoos are allowed.
3. Only girls may wear earrings. Only one (1) earring in each ear lobe, gold/silver studs or sleepers.
4. No colouring of hair or wearing of gel or exotic hairstyles is allowed whilst wearing the school uniform.
5. Fingernails must be kept trimmed short and clean at all times.
6. Girls school tunics and casual wear should be of an appropriate length – no more than 4 fingers above the knee.

7. During events that allow the wearing of casual clothes, learners should wear neat, presentable clothes. Beachwear, tight-fitting clothes, clothes that are transparent and/or too revealing are not allowed. Hair, shoes and accessories should be neat at all times. No wearing of make-up is allowed.
8. Only learners who have applied and submitted relevant supporting documents and received the necessary permission from the School Governing Body, may deviate from official School uniform for religious and cultural reasons.

Valuables and Personal Belongings

The School will not be held responsible for theft of or damage to personal belongings on School premises (e.g. cell phones, bags, books and clothing).

1. Learners may not bring cell phones, large sums of money and valuables to School. If the learner is found with a cell phone at School, the School will be indemnified against loss or damage to the cell phone.
2. If a parent requests a learner to pay School fees on his/her behalf, such School fees should be paid before the start of the School day.
3. Arrangements should be made with the teacher in charge for safekeeping of valuables etc. during sports practices/matches. The teacher in charge will not be responsible for any loss or damage.
4. Learners may not bring computer games, iPods or similar electronic devices to School.

General Rules

1. Loitering and/or playing in and around the corridors, stairwells and toilets is forbidden.
2. All litter must be placed in refuse bins, recycling bins or wastepaper baskets.
3. Wilful damaging, vandalising or neglect of School property and the property of others, either by writing/graffiti or by a physical act, is prohibited. Theft of School and private property is also prohibited.
4. Any act of cheating in class work, homework, informal and formal tests or internal or external examination is prohibited. The copying of and/or borrowing another learner's work is forbidden.
5. Disruptive, unruly, rude and/or offensive behaviour will not be tolerated.
6. The timeous handing in of work is the responsibility of each learner.
7. Learners who fail to produce a medical certificate for absenteeism during formal examinations/tests/assessment tasks will obtain a mark of "0" (nought) for the particular examination/test/assessment task. If a learner is in possession of a medical certificate the test will then be written on the day the learner returns to school.
8. The learner will respect the beliefs, culture, dignity and rights of other learners, as well as their right to privacy and confidentiality.
9. Language that is seen as pejorative, discriminatory or racist is prohibited.
10. Any act that belittles, demeans or humiliates another learner's culture, race or religion is prohibited.
11. All learners have the right to an education free of interference, intimidation and/or physical abuse. The learner will respect the property and safety of other learners. Fighting or threatening of other learners is forbidden.
12. The learner will respect those learners in position of authority. A learner who is in position of authority will conduct him/herself in a manner befitting someone in authority. She/he will respect the rights of other learners and will not abuse authority bestowed upon him/her through his/her position.
13. The carrying, copying and/or reading of offensive material is prohibited.
14. Learners must keep clear of areas that are indicated as out of bounds. These include:
 - a) The School motor vehicles garage.
 - b) The playing fields, tennis courts, play area equipment except while attending official sports practice and matches or during a lesson while under the supervision of the subject teacher.
 - c) Electrical mains distribution boxes, fire extinguishers and hoses.
 - d) Parking lots.
 - e) Staff room.
 - f) Staff toilets.

Rules Governing Public Places

The School is a place of safety where laws pertaining to public spaces are applicable:

1. No dangerous objects or illegal drugs as defined in the SA Schools Act or the Safety Regulations will be brought onto and/or used on the School property unless authorised by the Principal for educational purposes. Dangerous objects include knives, firearms or any item that could harm a person.
2. The carrying and/or smoking of cigarettes is prohibited.
3. Alcohol is not permitted on School premises or during any School activity.
4. The carrying of and/or consumption of illegal chemical substances and drugs is prohibited.

Transport

Learners wishing to park bikes on the School grounds must first obtain permission from the School to do so and make use of the areas specifically demarcated for this purpose.

1. All learners park their bikes on the School premises at their own risk.
2. Specific areas are provided for the safekeeping of bikes etc. and must be used by learners.
3. The Code of Conduct is applicable when making use of public transport to and from School and the learner is in school uniform.
4. Learners may not hitchhike while in School uniform, whether formal or sports dress.

Extra-Mural Curriculum

Involvement in activities making up the Extra-mural Curriculum forms a valuable and integral part of the holistic education of every learner. All learners are, therefore, expected to become actively involved in at least one (1) sport or cultural activity per term.

1. The learner is expected to adopt the correct etiquette pertaining to the specific activity at all times.
2. Once a learner has committed him/herself to an activity, she/he will be bound to abide by the rules and obligations related to that activity.
3. Involvement in a particular activity will span the entire season/duration in which that activity takes place.
4. Attendance of all practices is compulsory. Missing a practice without a valid excuse in writing from the learner's parents may result in the learner being suspended from participation in one inter-school league fixture.
5. Appropriate kit/uniform will be worn to practices.
6. The correct match kit/uniform will be worn to inter-school league fixtures.
7. Learners travelling to an away fixture will travel in full school uniform, unless other arrangements have been made.
8. Sports and other kit must be carried in a tog bag.
9. Learners playing in league fixtures may arrive at the venue in their appropriate sports kit/uniform with their School blazer/Jacket.

Accommodation of Religious or Cultural Rights

Religious practices, conduct or obligations that relate to the core values and beliefs of a recognised religion and that are in conflict with any rule contained in this Code of Conduct will be accommodated by a deviation from this Code of Conduct by the Governing Body under the following conditions:

1. The learner, assisted by the parent, must apply for a deviation from the standard School rules if such rules are in conflict with or infringe on any religious right of the learner.
2. This application must be in writing and must identify the specific rule/s that is/are offensive to the learner's religious right/s as contained in the Constitution of the Republic of South Africa.
3. This application must include a reasonable interpretation of the religious rights that the learner feels are offended and a suggestion on how the rules may be supplemented by the Governing Body to accommodate such religious rights.
4. The learner must provide proof that he/she belongs to that specific religion and that the religious practices, rules and obligations that are in conflict with the School's Code of Conduct are his/her true beliefs and commitments.
5. The religious conduct or practice must be lawful.

6. The Governing Body will consider the application and, if it is satisfied that the application is justified in terms of Constitutional principles, the application will be granted in writing.
7. When the Governing Body allows for deviations from the standard rules, such deviations must be based on core religious beliefs inherent to the religion, and it must be compulsory for the learner to comply with such belief.
8. The deviation must specify the extent of the exemption from the normal rules and must clearly identify the conduct that will be allowed – e.g. the wearing of a head scarf, including colours and details of design; the growing of a beard; or the wearing of a specific hairstyle or jewellery – and the conditions under which such deviation will be applicable to the learner.
9. Cultural rights will be considered in the event that they do not relate to a religion, if such cultural rights manifest in conduct of a permanent nature that is compulsory for the cultural group. This refers to cases where the removal of the cultural jewellery or mark will cause considerable pain to the learner. Normally, cultural rights are exercised through marks and expressions of a temporary nature that are justified for a specific cultural gathering. The learner must convince the Governing Body that his/her cultural rights can be exercised only through a permanent intervention.

Sanctions

The following list of interventions and corrective measures used by the School are aimed at correcting behaviour before suspension and expulsion:

1. A verbal warning/reprimand to express disapproval.
2. Written warning.
3. Written punishment.
4. Supervised community service to improve the physical environment within and around the School property.
5. Supervised homework classes.
6. Referral for counselling.
7. Attendance of a relevant life skills programme.
8. Fines to compensate for damages, to cover the cost of repair or replacement of the lost or damaged item, and/or the accumulated fine.
9. Temporary suspension of sporting activities and/or other school-related privileges.
10. Exclusion from School activities and functions, e.g. Academic Award Ceremony.
11. Withdrawal of recognition, e.g. award.
12. Temporary suspension from class or School, pending disciplinary hearing.
13. Disciplinary hearing.

Conduct that may lead to suspension/exclusion includes, but is not limited to, the following:

1. Conduct that violates the rights or safety of others.
2. Criminal behaviour of any kind.
3. Defacing or destroying School property.
4. Disrespectful or objectionable conduct and verbal abuse directed at teachers, other School employees or fellow learners.
5. Outright defiance of lawful requests or instructions issued by persons in authority.
6. Indulging in harmful graffiti, racism or “hate speech”.
7. Sexual harassment.
8. Sexual assault.
9. Immoral behaviour or profanity.
10. Possessing, using or displaying evidence of use of any narcotics, unauthorised drugs, alcohol or any other intoxicant.
11. Repeated infringements of the School rules or the Code of Conduct.
12. Possession of dangerous weapons (guns, knives and other objects which may threaten the lives of learners/teachers).

- Should a learner be found guilty by a court of law for breaking the law of the Republic of South Africa, the School has the right, after a fair hearing through the Governing Body, to recommend expulsion to the Provincial Department of Education (Circular 74 of 2007).
- A disciplinary hearing will be convened with a view to recommending expulsion. In such instances the recommendation for expulsion will be submitted to the Provincial Head of Education to approve the decision.
- Where approval for expulsion is not granted, learners will attend counselling or the relevant life skills programme before they may return to class.

Disciplinary procedures

The following procedure takes place at school/classroom level:

1. Teachers award strikes for minor misdemeanours. This is communicated to the parents via SMS.
2. The 4th strike automatically becomes a demerit.
3. After 5 demerits a detention will be given to the learner for the next Friday.
4. After the next round of 5 demerits, the learner will sit a detention and a meeting will be called with the parents and the teachers.
5. After the third detention is awarded, the learner will sit for a disciplinary hearing with the Disciplinary Committee of the School Governing Body.
6. If a learner receives 3 written warnings the learner will sit for a disciplinary hearing.
7. A Principal's Detention may be issued for isolated misdemeanours.

The following official forms will be used for misconduct and disciplinary hearings:

- Written warning (disciplinary warning form) (Annexure C)
 - Notice of disciplinary hearing (Annexure E)
 - Record of disciplinary hearing (Annexure F)
 - Review form (lodging of appeal) (Annexure G)
1. Written notice of a disciplinary or disciplinary hearing will be given at least five (5) School days before the hearing, which could imply temporary suspension from classes, excluding formal scheduled tests and examinations which count towards the year mark.
 2. When a notice is issued to a learner the learner must acknowledge receipt of notice by signing for it. *This is not an admission of guilt.*
 3. If a learner does not appear at a hearing, the hearing will be conducted in his/her absence.
 4. A written verdict of the hearing will be issued to the offender. The offender must acknowledge the content by signing the document.
 5. A learner has the right to request a review of the disciplinary action taken against him/her if sufficient grounds exist. Disregard of punishment of the Disciplinary Committee will lead to temporary suspension pending a hearing.
 6. The Disciplinary Hearing Commission will consist of the following members:
 - Three parents from the School Governing Body;
 - The School Principal or Discipline Officer delegated to oversee this function;
 7. The hearing will also be attended by the learner, and any other learner he/she may need for his/her defence.
 8. Disciplinary measures that a Disciplinary Hearing Committee may impose include:
 - a) Demerits
 - b) Suspension from School for a minimum of two days up to a maximum of five (5) days, ratified by the Governing Body, to be effective immediately. This will be put in writing and a copy kept on record.
 - c) Recommendation with respect to counselling/attendance of a life skills programme.
 - d) Progress monitoring process initiated for a minimum of two (2) weeks, followed up with a progress report.
 - e) A written conduct and behaviour warning issued. A signed copy of acknowledgement will be kept on record.

- f) Payment to cover the cost of repair or replacement of the damaged, lost or stolen items – where applicable.
- 10. The Principal/Discipline Officer will keep on record copies of all documentation relating to the offence, the conducting and findings of the hearing, and the disciplinary measures imposed.
- 11. The Principal/Discipline Officer will furnish the relevant Grade Head and register teacher with all the information necessary for their records.

Disciplinary Hearings

Procedure during Hearings

1. The Chairperson of The Committee will lead the proceedings and:
 - a) Introduce those present and state their functions.
 - b) Ensure that witnesses are present only while giving their evidence.
2. The Chairperson will inform the learner of his/her rights:
 - a) The right to a formal hearing.
 - b) The right to be present at the hearing.
 - c) The right to be given time to prepare for the hearing case.
 - d) The right to be given advance notice of the charges.
 - e) The right to be represented at the hearing by one (1) internal representative.
 - f) The right to be accompanied at the hearing by parents/guardian if the learner is a minor.
 - g) The right to ask questions on any evidence produced, or on statements of witnesses.
 - h) The right to call witnesses to testify on his/her behalf.
 - i) The right to an interpreter, to be requested 24 hours prior to the hearing.
 - j) The right to appeal within five (5) days against any penalty imposed by the Disciplinary Committee.
 - k) If the learner does not attend, the hearing will be conducted in his/her absence.
3. The Chairperson is to explain the nature of the alleged breach or misconduct to those present at the hearing.
4. The procedure of the disciplinary hearing is to be explained by The Chairperson. The evidence of the complainant and his/her witnesses will be heard first. The learner and panel may ask questions about the evidence. The learner and his/her witnesses may then give evidence and the complainant and Committee may ask them questions.
5. When all the evidence has been heard, The Chairperson will close the disciplinary hearing, dismiss the complainant, the accused, their representatives, the parent/guardian and all the witnesses.
6. The Disciplinary Committee will discuss and weigh up the evidence and come to a decision.
7. The Chairperson will reconvene all interested parties.
8. The Chairperson is to communicate the decision of The Committee.
9. The Chairperson will explain the decision of The Committee and the reasons for the penalty (if any) that has been imposed.
10. The learner will be advised of his right to appeal.
11. The complainant and learner must sign the disciplinary form and a copy must be handed to the learner. (If the learner refuses, a witness must sign in the presence of the learner).
12. The signing of the document by the learner does not imply an acknowledgment of guilt.

Scope of the code of conduct and its legal implications

SCHEDULE 1 OFFENCES

Academic

1	Books left at home.	Strike
2	Work materials left at home.	Strike
3	Stationery left at home.	Strike
4	Homework: <ul style="list-style-type: none"> • Not done on time. • Not done. • Incomplete. • Copied from another learner. 	Strike
8	Classwork copied from a fellow learner.	Strike
9	Test not signed.	Strike
10	Task not signed.	Strike

Extra-Mural Activity

1	Non-attendance at practice (without a valid excuse).	Strike
2	Non-attendance at match (without a valid excuse).	Strike
3	Misconduct during an extra mural activity (intra or inter school): <ul style="list-style-type: none"> • Violate the rules. • Break the rules knowingly. 	Strike
4	Poor sportsmanship (intra or inter school): <ul style="list-style-type: none"> • Embarrassing own team. • Embarrassing other team. • Trying to make own team look bad. • Trying to make other team look bad. • Swearing. • Refusing to congratulate the winning team. 	Demerit

Personal conduct in the classroom, on the playground and any other school property

1	Inappropriate display of affection between learners.	Demerit
2	Late arrival for class.	Strike
3	Uncooperative & discourteous behaviour.	Strike
4	Insolence & Insubordination: <ul style="list-style-type: none"> • Defiance/disregarding of an authority figure's instruction. • Ignoring or failing to do a specific instruction. • Failure to do work/punishment. 	Demerit
5	Temper tantrum.	Strike
6	Foul & inappropriate language and/or inappropriate gestures.	Demerit
7	Eating, drinking or chewing in class during contact time.	Strike
8	Littering.	Strike
9	Possession of cell phone (or other electronics).	Demerit and confiscation till the end of the term
10	Unruly behaviour: <ul style="list-style-type: none"> • Before school. • During change-over. • When out of class. • During break. • After school whilst still on school property. • Off school property whilst still in school uniform. • During assembly. • At a school function. 	Strike

11	Excessively noisy: <ul style="list-style-type: none"> • During change-over. • When out of class. • During assembly. • At a school function. 	Strike
12	Entering an out of bounds area, classroom or passage without permission.	Demerit
13	Loitering in the passages, toilets, changing rooms, by the tuckshop or by the lockers.	Demerit
14	Non-attendance of detention without prior submission of a written excuse or note.	Strike
15	Continuous disruptive behaviour hindering teaching and learning in the classroom.	Demerit
16	Late arrival at school after 07:35 without a medical certificate.	Strike and marked late
17	Late arrival at school after 07:50 without a medical certificate.	Strike and marked absent
18	Late for school: three (3) consecutive days.	Principal's detention
19	Lying	Demerit
20	Spitting.	Demerit
21	Being in possession of another learners' property.	Demerit
22	Going to the wrong substitution.	Strike
Dress Code		
1	Untidiness.	Strike
2	Unkempt appearance.	Strike
3	School dress code not followed.	Strike
4	Incorrect accessories worn.	Strike and removal of accessory
5	No name badge.	Strike
6	Hair too long (boys) after verbal reprimand to cut hair.	Strike
7	Personal grooming (nails) after verbal reprimand to cut nails.	Strike
8	Repeated dress code infringements.	Demerit
9	Unacceptable hair styles, including bleaching, colouring and the wearing of synthetic hair.	Strike

SCHEDULE 2 OFFENCES

Academic

1	Plagiarism of any work.	Written warning & zero for the assignment, test or exam
2	Attempting to cheat in a test/assignment.	Written warning & zero for the assignment, test or exam
3	Cheating in a test/assignment.	Written warning & zero for the assignment, test or exam
4	Disregarding test/examination procedures.	Written warning & zero for the assignment, test or exam
5	Possession/distribution of test or examination material prior to test or examination being written.	Written warning
6	Trading in test/examination material for personal monetary gain.	Written warning

Personal conduct in the classroom, on the playground and any other school property		
1	Alcohol: <ul style="list-style-type: none"> • Possession at school or on a school outing. • Smelling of alcohol at school or on a school outing. • Being under the influence of alcohol at school or on a school outing. • Consuming alcohol at school or on a school outing. • Distributing alcohol at school or on a school outing. 	Written warning & an alcohol test at the principal's discretion.
2	Drugs/illegal substances: <ul style="list-style-type: none"> • Possession of drugs/illegal substances at school or on a school outing. • Distribution/dealing of drugs/illegal substances at school or on a school outing. • Consumption of drugs/illegal substances at school or a school outing. • Under the influence of drugs/illegal substances at school or on a school outing. 	Suspension; a drug test at the principal's discretion; involvement of the SAPS (criminal charges)
3	Verbal abuse of a teacher.	Written warning
4	Assault of any kind on a fellow learner and/or a teacher.	Written warning and suspension
5	Attempted assault of any kind on a fellow learner and/or teacher.	Written warning
6	Threatening to assault a learner and/or teacher.	Detention
7	Sexual: <ul style="list-style-type: none"> • Improper suggestion of a sexual nature towards a learner/teacher. • Sexual harassment of a learner/teacher. 	Written warning; suspension; involvement of the SAPS (criminal charges)
8	Sexual assault.	Suspension; disciplinary hearing; involvement of the SAPS (criminal charges)
9	Rape.	Suspension; disciplinary hearing; involvement of the SAPS (criminal charges)
10	Bullying	Detention and counselling
11	Intimidation (verbal or physical of a fellow learner or teacher).	Demerit
12	Engaging in a conspiracy to disrupt the proper functioning of the school through collective action (rioting).	Written warning and suspension
13	Gangs: <ul style="list-style-type: none"> • Promoting the formation of gangs or gang-like behaviour. • Associating with gangs. • Furthering the activities of gangs. 	Written warning and detention
14	Involving (or attempting to) outsiders in disputes between learners on school property.	Written warning
15	Public indecency: <ul style="list-style-type: none"> • Public urination. • Exposure of self. 	Written warning
16	Racist conduct that defames a learner/teacher.	Written warning
17	Possession of a dangerous weapon and/or object at school or on a school outing.	Suspension; disciplinary hearing; involvement of the SAPS (criminal charges)

18	Hostage taking.	Suspension; disciplinary hearing; involvement of the SAPS (criminal charges)
19	Satanic practices that damage property or cause harm to people or any other living creature.	Suspension; disciplinary hearing; involvement of the SAPS (criminal charges)
20	Theft.	Suspension; involvement of the SAPS (criminal charges)
21	Dishonest conduct to the prejudice of another person.	Written warning
22	Malicious damage to the school, a teacher's property or another learner's property.	Written warning & cost for repair or replacement
23	Fighting.	Written warning
24	Possession/using of fire crackers at school or on a school outing.	Suspension
25	Forgery and fraudulent use of: <ul style="list-style-type: none"> • A parent/guardian signature. • Altering of official documents. 	Written warning
26	Offensive material: <ul style="list-style-type: none"> • Possession of offensive material. • Distribution of offensive material. • Possession and distribution of pornography, erotica or nudity material at school or on a school trip. 	Suspension; disciplinary hearing; involvement of the SAPS (criminal charges)
27	Cigarettes and smoking: <ul style="list-style-type: none"> • Possession of cigarettes at school or on a school outing. • Caught in the act of smoking at school or on a school outing. • Selling of cigarettes at school or on a school outing. 	Suspension
28	Unauthorised substances: <ul style="list-style-type: none"> • Possession of an unauthorised substances at school or on a school outing. • Distribution/dealing of an unauthorised substances at school or on a school outing. • Consumption of an unauthorised substances at school or a school outing. • Under the influence of an unauthorised substances at school or on a school outing. 	Suspension; involvement of the SAPS (criminal charges)
29	Truancy: <ul style="list-style-type: none"> • Bunking a lesson. • Bunking a day. • Bunking part of a day. 	Principal's detention
30	Interfering with another person's possession/property without the owner's consent.	Demerit
31	Racial remarks/insults.	Demerit
32	Gambling at school, on a school trip or outside the school whilst in school uniform.	Suspension
33	Public disturbance at school, on a school trip or outside the school whilst in school uniform.	Suspension
34	Vandalism: <ul style="list-style-type: none"> • Defacing of school/teacher/another learner's property. • Damaging school/teacher/another learner's property. 	Written warning
35	Obtained 3 detentions.	Disciplinary hearing



IR Griffith Primary School

Code of Conduct for Learners

Learner Commitment

I, _____, a learner at IR Griffith Primary School, understand the rules and their implications and hereby commit to:

- Abide by the code of Conduct and Disciplinary System.
- Behave in a courteous and considerate manner and respect other learners, the Children's Council, all members of staff and visitors to the school.
- Treat everyone with respect regardless of differences in culture, religion, ability, race, gender, age, sexual orientation or social class.
- Take responsibility for my learning by attending regularly and punctually and completing all my assessment tasks on time.
- Co-operate with my teachers and other School staff.
- Assist in making the School a safe place for all.
- Seek help if I need it.
- Let the school know if I feel my rights have been infringed, or if I experience any other difficulty.

Learner Name & Surname: _____

Learner Signature: _____

Date: _____

Parent/Guardian Name & Surname: _____

Parent/Guardian Signature: _____

Date: _____

Parent/Guardian Name & Surname: _____

Parent/Guardian Signature: _____

Date: _____